

# **CONSULTANCY TO CONDUCT A COMPREHENSIVE SURVEY/STAKEHOLDER ANALYSIS AND MAPPING OF MHHM IN NIGERIA**

16<sup>th</sup> March, 2020

## **Statement of work**

Institutionalization and Development of the Menstrual Hygiene Health Management (MHHM) National Action Plan in Nigeria

## **Background**

The Institutionalization and Development of the Menstrual Hygiene Health Management (MHHM) National Action Plan in Nigeria is a 12-month Menstrual Hygiene Health Management (MHHM) project financed by the Water Supply and Sanitation Collaborative Council (WSSCC) through its Abuja Support Unit in close collaboration with the Federal Ministry of Women Affairs (FMWA). The purpose of the project is to support the Federal Ministry of Women Affairs to develop and promote a National MHHM action plan, including a sustainable partnership, technical support, and a resource mobilization strategy. The project focuses on generating evidence-based data to serve as basis for resource mobilization and programming towards institutionalization of MHH in Nigeria.

To accomplish the overall purpose of the project, WSSCC Support Unit in collaboration with FMWA will implement the following five (5) main technical tasks:

1. Conduct a comprehensive survey/stakeholder analysis and mapping of MHH in Nigeria;
2. Develop a National Framework for Institutionalization of MHHM in Nigeria;
3. Develop a National Advocacy and Communication plan, Social Mobilization plan and resource mobilization strategy;
4. Support the development, strengthening and functioning of the TWG on MHH;
5. Support learning activities, Training and documentation on MHH in Nigeria.

## **Rationale for the Survey/Stakeholder Analysis and Mapping**

About 54% of Nigerian women suffer low self-esteem and are deprived of opportunities for social and economic development by the negative attitudes and practices around menstruation and menstrual hygiene. The rest of the population is indirectly affected by the lost contributions to social and economic development by women and girls. Hard evidence is needed to influence policy and programmes to address issues of menstrual hygiene management in an enabling environment where practical actions are taken to address and remove the deprivations suffered by women and girls due to menstruation. Furthermore, it is not clear what awareness and knowledge levels of the MHH practices are in existence in communities in Nigeria. It is equally not clear who is doing what in MHHM and where in terms of programmes and policy; as well as what policies, laws or frameworks are in place to institutionalize MHHM in Nigeria. It is important to note that MHHM is an important component of WASH and has far reaching implications on the SDGs including education, health, women empowerment, etc.

In view of this, WSSCC through its Abuja support unit seeks to extend support to the Federal Ministry of Women Affairs (FMWA) to develop a National Action Plan for Menstrual Health and Hygiene Management as well as the strengthening of related policies and programmes. The ultimate objective is

to institutionalize MHH across all sectors of government, communities, schools and offices to Leave No One Behind (LNOB) and enable all women and girls in Nigeria to manage their menstruation effectively wherever they are, in a hygienic and dignified manner by 2030.

### Overall objective

The overall objective of the survey and stakeholder analysis is to improve understanding of MHHM in Nigeria. The survey seeks to ascertain the awareness and knowledge level of MHHM, attitudes and practices of MHHM among menstruating girls and women, identify key actors in MHHM, map previous and ongoing interventions on MHHM, identify gaps and make appropriate recommendations that will help to better understand the perspectives, roles and responsibilities of each stakeholder to achieve greater integration in planning and development initiatives in WASH and in the attainment of SDG 6.

**Location:** Data to be collected across the six (6) Geopolitical Zones in Nigeria

### Working Arrangement

The consultant shall undertake the assignment from his/her office working closely with the WSSCC Nigeria Support Unit and FMWA who will provide the needed assistance to complete the outlined tasks.

### Level of Effort

- The Consultant is expected to conduct the assignment beginning 26<sup>th</sup> March 2020 for a total period of 30 working days, allocated as follows:

<b>PROPOSED ACTIVITIES TO BE UNDERTAKEN</b>	<b>Days</b>
Preliminary meetings and preparation of a Full Survey/Stakeholder analysis action plan / framework – outlining the consultant’s understanding of the task, proposed methodology, work plan and budget	2
Main work described in approved survey framework, including preparation of survey tools, and methodology	24
Submission of preliminary findings	1
Presentation of draft report to relevant stakeholders	1
Review to address final observations and submission of Final Report	2
<b>TOTAL</b>	<b>30</b>

### Responsibilities/Deliverables

**The consultant is expected to undertake the following:**

- To develop and submit inception report (Protocol) which will include an interpretation of the study design & methodologies, sampling procedures, detailed work plan and financial proposal.
- Conduct a desk review of the relevant program documents .
- Develop appropriate tools and instruments for gathering information.
- Present the survey Methodology to WSSCC and FMWA for validation .
- Hold preliminary discussions with head of sectors, M&E manager and relevant key stakeholders.
- Recruit and train data enumerators, ensure the quality of data;

- Undertake consultations with key stakeholders and oversee field data collection
- Process and analyze the data, write and submit a draft report of the survey (per required format)
- Present preliminary findings to WSSCC & FMWA
- Present the draft report of the findings to WSSCC & FMWA for validation, comments and feedbacks.
- Revise and submit electronic and hard copy of the final report and raw data within the specified time of agreement.

## Qualifications Required

### Education:

- The Consultant should be a holder of at least Master's Degree in Social Science or other related field and five years of relevant work experience on issues of WASH, MHHM, gender and social inclusion.

### Work Experience:

- Minimum of five years working experience in social research and the development sector.
- Strong analytical skills and research experience, with solid knowledge of quantitative and qualitative research methodologies
- Proven leadership and coordination skills.
- Computer literacy in MS Word, MS Excel and PowerPoint, digital data-gathering experience.
- Excellent report writing and document presentation skills.
- Demonstrated ability to meet deadlines.
- Ability to live and work in an isolated area in conditions of limited comfort
- Knowledge of SPSS, STATA, etc.

**Application Closing Date:** EoI must be received electronically by **Monday 23<sup>rd</sup> March, 2020** at midnight submitted to; [nigwssccunit@gmail.com](mailto:nigwssccunit@gmail.com)

**Note: The deadline for applications for this consultancy has been extended to March 26<sup>th</sup>, 2020.**

### Submission of EOI

Interested consultants are invited to submit detailed proposals outlining among others the following:

- Understanding of the assignment
- Methodology plan
- Work-plan and timeline
- Delivery schedules
- Sampling and data collections methods  
Research design and instruments
- Data Analysis techniques
- Reporting format and delivery details
- Proposed table of contents for the survey/stakeholder analysis report
- Research Team leader expected function and expertise (+CVs). Note, the Team leader must include brief background on previous experiences in MHHM, Water and Sanitation as well as other gender-based tasks and interventions including project design and research is essential
- Budget estimate for the survey/mapping exercise
- At least one previous menstrual hygiene/WASH-preferably a gender-based study report